

Meeting Minutes

Meeting Minutes, ,November 1, 2006

The regularly scheduled meeting of the East Cocalico Township Board of Supervisors was called to order at 7:30 p.m. in the Township Municipal Building, 100 Hill Road, Denver, PA, by the Chairman Douglas Mackley.

ATTENDANCE:

Supervisors: Douglas Mackley, Noelle Fortna, Alan Fry
Employees: George Beever, Police Chief; Karen Koncle, Manager; Arlene Crouse, Recording Secretary
Visitors: James Henke, Pioneer Management; David Hollinger; Bob Roggenburg; Jeff Mitchell; Michael Upton, Intel Correspondent; Connie Flasher, Zoning Officer

Chairman Mackley announced that at the end of the meeting the Supervisors would be going into an Executive Session for the purposes of discussion on personnel issues.

PUBLIC COMMENT:

Bob Roggenburg wanted clarification on who has the office on Rt. 272 where the Jersey barriers are, as they have been parking in there for years. It was noted that a sub-contractor for PennDot has been using it. This will be checked.

Michael Upton asked if the recent meeting on the Cocalico Community Center was going to be discussed. It is not on the agenda for discussion, however, they will be making a motion, to have the solicitor review the information and advertise.

APPROVAL OF MINUTES AND LIST OF BILLS:

Noelle Fortna made a motion, seconded by Alan Fry, to approve the minutes of the October 18, 2006 Board of Supervisors' meeting. Chairman Mackley asked if there were any questions. There were none. Motion carried.

Noelle Fortna made a motion, seconded by Alan Fry, to approve the minutes of the October 19, 2006 Board of Supervisors' Workshop Meeting. Chairman Mackley asked if there were any questions. There were none. Motion carried.

Alan Fry made a motion, seconded by Douglas Mackley, to approve the list of bills, as presented, for payment: General Fund \$24,581.26. Chairman Mackley asked if there were any questions. Mr. Roggenburg noted that at the Workshop Meeting the defibrillators in the police cars were discussed and he notes that there were some on the List of Bills and he wondered what happened. It was explained that 3 out of 6 were being repaired. There being no further questions or comments, motion carried.

TREASURER'S REPORT:

The invoices will be processed. Budget preparation is in the final stages.

ROSE HILL – PRELIMINARY PLAN:

No one was in attendance for this plan.

Upon recommendation of the Township Planning Commission and Township Land Planning Engineer, Alan Fry made a motion, seconded by Noelle Fortna, to accept the time extension for the Rose Hill Preliminary Subdivision Plan, which will extend the deadline for action on the plan until February 20, 2007. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

MITCHELL TRACT – FINAL SUBDIVISION/ADD-ON PLAN:

Jeff Mitchell and James Henke of Pioneer Engineering were in attendance for this plan.

Upon recommendation of the Township Planning Commission and the Township Land Planning Engineer, Noelle Fortna made a motion, seconded by Alan Fry, to conditionally approve the Mitchell Final Subdivision/Add-On Plan, conditioned upon the applicant addressing all the items contained in the Becker Engineering, LLC. review letter dated October 30, 2006, to the satisfaction of the Township. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

MARTIN TRACT – FINAL SUBDIVISION/ADD-ON PLAN:

David Hollinger, developer and James Henke of Pioneer Engineering were in attendance for this plan.

Upon recommendation of the Township Planning Commission and the Township Land Planning Engineer, Noelle Fortna made a motion, seconded by Alan Fry, to conditionally approve the Martin Final Subdivision/Add-On Plan, conditioned upon the applicant addressing all the items contained in the Becker Engineering, LLC. review letter dated October 30, 2006, to the satisfaction of the Township. Chairman Mackley asked if there were any questions. There were none. Motion carried.

MACMICHAEL – MINOR LAND DEVELOPMENT PLAN:

No one was in attendance for this plan.

Noelle Fortna made a motion, seconded by Alan Fry, to accept the time extension for the MacMichael Minor Land Development Plan, which will extend the deadline for action on the plan until February 24, 2007. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

FISHING CREEK DAM:

Upon recommendation of the Township Engineer, Alan Fry made a motion, seconded by Noelle Fortna, to sign the Dam Repair Completion Certification and attach a letter from the Township clearly stating the Township's level of involvement in the project. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

SPRING TOWNSHIP ZONING ORDINANCE AND MAP UPDATE:

Upon recommendation of the Township Engineer, Alan Fry made a motion, seconded by Douglas Mackley, to authorize the Secretary of the Board to work collectively with the Township Land Planning Engineer to finalize a letter to be sent to Spring Township on or before November 6, 2006, outlining certain items within the proposed Spring Township Zoning Ordinance which East Cocalico Township believes should be given some additional consideration in order to further ensure the general safety and welfare of residents and property owners within the immediate vicinity of the Spring Township municipal boundary. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

TRANSPORTATION ENGINEER:

The Stone Hill Project, Phases I and II are ready to be advertised, with bid opening and contracting in December.

The Engineer is working on quite a long list of projects.

SOLICITOR:

The solicitor will be advertising the meeting of 12/6/06, to be held in the Reamstown Fire Hall. The agenda will include the public hearing on the proposed Zoning Map Amendment on the shopping center tract.

The solicitors continue to work on sewage enforcement matters.

POLICE DEPARTMENT:

The Chief feels the Humane League issue will be resolved. The County Police Chief's Association may be asking Municipality officials to write a letter to the Humane League requesting more timely communication.

The Halloween season went well, with only a few minor incidents.

The September report was distributed for review.

Computer upgrades and the purchase of a new bicycle will be done before the end of the year.

Karen Koncle noted that there is a new State law that allows you to piggyback on any national piggyback contract. Karen will get more information to the Chief.

ZONING OFFICER:

An audit has been scheduled for November 15, 2006 by Labor & Industry for all the commercial permits issued since the Uniform Building Code went effect.

The Supervisors need to inform the Zoning Officer if they want legal representation at the Zoning Hearing Board meeting.

ROADMASTER:

A meeting was held this morning on a personnel issued. Crack sealing is being done and gutters are being cleaned out.

It was noted that the storm water repair on Kramer Mill Road is working well.

SUPERVISORS:

A notice has been received regarding the Ridge Road Bridge Replacement in Compliance with Act 14.

It was noted that hockey players are using the tennis court as a rink, which is hard on the fencing.

It was noted that the area in the Cocalico School District has no organized gangs. This question was raised at the last Cocalico Leaders' Meeting.

The time line for the construction of the Old Homestead Park has been received from E. F. Martzall, Inc.

The Supervisors have been asked by some of the firemen to revisit Mutual Aid. The file will be pulled. NIMS may now impact the issue. Elwood Schwartz reported that there is a bill up for adoption concerning this issue. He will keep everyone up-to-date.

The firemen have requested the use of the 1975 North Reading Rd property and the abandoned house as training areas.

The Zoning Hearing Files for the High Concrete Staging Area have been pulled.

Chairman Mackley read a resignation letter from Randy N. Leid from his Authority appointment. Douglas Mackley made a motion, seconded by Alan Fry, to accept Randy N. Leid's resignation with regret and thank him for his contributions to the Authority and community. Chairman Mackley asked if there were any questions. There were none. Motion carried.

TOWNSHIP MANAGER:

Alan Fry made a motion, seconded by Douglas Mackley, to authorize the execution of the proposals from Traffic Solutions to repair traffic signal sensors at the intersections of Rt. 272/897 and Rt. 272 and Col. Howard Blvd. and to schedule repairs. The cost for each intersection would be \$1,600. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

Noelle Fortna made a motion, seconded by Alan Fry, to authorize the Township Solicitor to review and offer revisions as deemed appropriate and to advertise the final drafts of the Intermunicipal Agreement Amendment and Ordinance to extend the date of 12/31/06 to on or before 4/30/07 for accepting or rejecting the Regional Community/Recreation Center Feasibility Study. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

Noelle Fortna made a motion, seconded by Alan Fry, to authorize the Chairman to execute the Rental Agreement for the East Cocalico Township Authority for the year 2007 at a rental cost of \$900/month. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

The Township Engineer for the Act 537 Plan Update has been notified to proceed with the evaluation of the Stevens Lift Station as an added component of the Plan.

Douglas Mackley made a motion, seconded by Noelle Fortna, to ask the Transportation Engineer if he could attend the 2007 Municipal Transportation Grant Application Training scheduled for 11/15/06 and 11/16/06 as the Supervisors have meetings scheduled for both nights. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

It was noted that the Township was able to help the Stevens Fire Company get used playground equipment from the Wilson School District in Spring Township. The equipment is only 6 to 8 years old and still within code.

The Chairman recessed the meeting to go into Executive Session at 8:12 p.m.

The Chairman reconvened the meeting at 9:27 P.M.

Douglas Mackley made a motion, seconded by Alan Fry, to release Karen Koncle as the Assistant Treasurer and appoint Noelle Fortna as the Assistant Treasurer, subject to approval by the Township Solicitor and appropriate bonding. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

Douglas Mackley made a motion, seconded by Alan Fry, to appoint Noelle Fortna as the Alternate Administrative Officer for the Police and Non-Uniform Pension Plan, subject to approval by the Township Solicitor. Chairman Mackley asked if there were any questions or comments. There were none. Motion carried.

There being no further business to come before the Board, Noelle Fortna made a motion, seconded by Alan Fry, to adjourn the meeting at 9:31 p.m. Motion carried.

Respectfully submitted,

Noelle B. Fortna, Secretary